

Facility Use Agreement

Between

**First Congregational Church
United Church of Christ**

216 East Gurley Street Prescott, AZ 86301

fccprescott@gmail.com

928-445-4555

AND



Name of Group: _____

Name of Responsible Party: _____

Party's Address: _____

Party's Email: _____

Party's Phone: _____

SCHEDULE

Single Day Event Multiple Day Event Weekly Monthly

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Date(s): _____

Time: _____

MEETING ROOM OPTIONS

<u>Room</u>	<u>Maximum Number of People</u>	<u>Cost Per Session</u>
Maggie B Room	30	\$15
Favour Room	45	20
Youth Room	20	10
Parker Room	15	8
Hazeltine Room	25	13
Perkins Hall	150	150
Sanctuary	150	200

**Extra Costs Associated With
Perkins Hall or Sanctuary**

Janitorial Service	\$100
Kitchen	75
Set Up	25
Projector and Screen	25
Food Stains on any Carpet	10

Fee

Deposit \$ _____ Paid on _____

Balance \$ _____ Due on _____ Paid on _____

First month \$ _____ paid on _____